

PERSONAL INFORMATION



19.01.1986



Azerbaijan



Married



Male



Military service (2008-2009)

CONTACT ME



 $(+994\ 55)\ 590-23-08$



emin_sad1qov86@mail.ru



Residential Area 6. Building 15A. apart.48

100%

COMPUTER SKILLS

Windows	60%
Microsoft Word	80%
Microsoft Excel	50%
Microsoft PowerPoint	40%

LANGUAGE SKILLS

Internet

Azerbaijani (native)	100%
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English	80%
Russian	70%
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Arabic	70%
Turkish	80%

EMIN SADIGOV



WORK EXPERIENCE

Present	Bakcell LTD Company
2010	Position: Sales and Services Specialist
2010 2009	Anatolia Hotel Position: Reception
2008 2007	Hyatt Hotels Baku Position: Reception
2007 2006	Millenium Tourism Position: Manager
2005 2004	State Carpet Museum Position: Guide (for explaning carpets)



EDUCATION

2008 2004	BAKU BUSINESS UNIVERSITY Specialty: Translator Degree: Bachelor (Honour Diploma)
2004 1993	Neftchala district, Secondary School N-1



CERTIFICATES & TRAINING

30 Nov. 2016	"Identification and analysis of customer needs" ("Bakcell" LLC & ASAN Training and Education Centre)
29 Nov. 2016	"Effective presentation of products and services" ("Bakcell" LLC & ASAN Training and Education Centre)
Oct. 2014	"Excellent quality customer service" ("STmark" marketing & consulting)
23,24 Sep. 2013	"Communication Strategies" (successfully completed the training in)
08,09 Aug. 2012	"Business Ethics for the Office" (attended the training in)



ADDITIONAL INFORMATION

- Ability to work odd hours or overtime if required,
- Excellent inter-personal and teamworking skills, together with self motivation, discipline and an attention to detail,
- **o** Work well independently and as a team member/ Accurate with reports and deadlines,
- Tenacious and flexible in high-pressure situations,
- o Setting Priorities,
- o Supervising and organization management,
- Ability to work in a dynamic and challenging environment.