



Fazila Mahmudova

Contact: +994556460553
Address: Azerbaijan/Baku city/Nasimi district
E-mail: babayeva.l_74@mail.ru

EXPERIENCE

Aviation Services Group

18.10.2018 - currently

Ground Handling Agent

- 1) Welcoming passengers
- 2) Verification of passport and visa information
- 3) Check flight and baggage information
- 4) Passenger registration in the flight system
- 5) Organization of safe and quality service
- 6) Pre-boarding document verification
- 7) Registration and payment of pets and additional baggage
- 8) Preparation of manifests reflecting flight and passenger information
- 9) Organization and management of boarding process

EDUCATION

Azerbaijan Technological University

15.09.2012 - 31.05.2016

Faculty of Standardization, Certification, Metrology

ADDITIONAL SKILLS

Azerbaijan - native
Turkish - native
Russian - native
English - B2
Windows Office Programs